

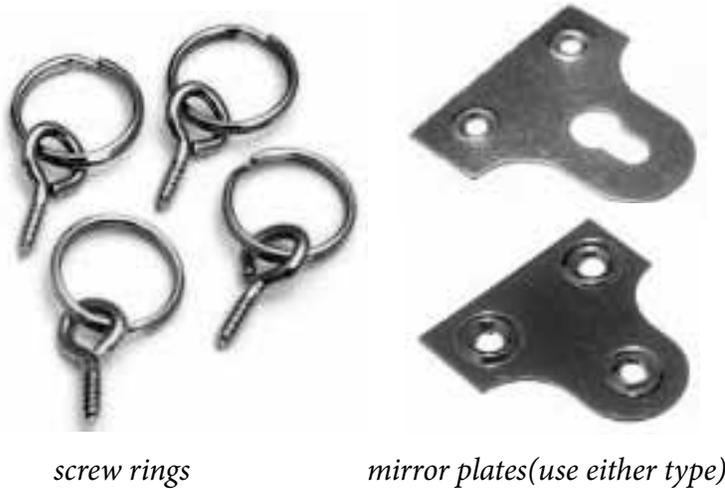
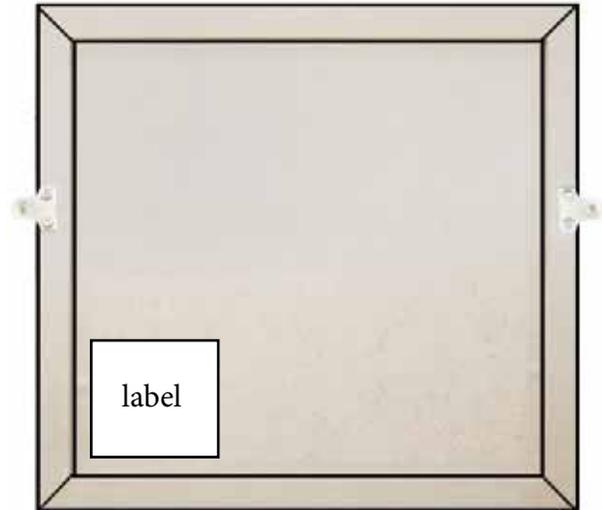
Preparing your artwork for an exhibition

► 1. Mount and frame your work:

To show off your work in the most effective way, it is good to have a frame/mount that is a good bit larger than the actual image.

Try to avoid having a frame that is too thin, but choose one that will take your screws or mirror plates without splitting it.

Generally, a thin 'photo frame' is not really adequate for exhibition hanging.



screw rings

mirror plates(use either type)

◀ 2. Apply your fixings:

You will need to know which type to use depending on the exhibition specification. If you are using screw rings fix these into the back of the frame, about one third of the way down from the top of the frame, then attach the wire.

If you are using mirror plates you can fix them halfway or slightly higher on the back of the frame. To avoid splitting make sure the holes/screws are not too near the edge of the frame. Also make sure that the screws are not too long for the thickness of the frame.

► 3. Label your work:

You will need a Scribes label for each piece you are submitting. Attach a label securely to the reverse of your framed work and fill in the details. **You will also need a duplicate label to hand in for the exhibition catalogue.**

You should also put your own label on any packaging you use to submit your work. This will ensure that the artwork goes back into the same packaging before it is returned to you.

Don't forget to indicate whether your work is for sale, and if it is, the price.

Other 3D items should be well wrapped and marked with an accompanying label showing all relevant details.

	THE SOCIETY OF NORTHUMBRIAN SCRIBES
NAME:	Joe Bloggs
ADDRESS:	12 Station Road Someplace
TITLE OF WORK:	Lindisfarne
MATERIALS USED:	
Paper:	Bockingford
Medium:	Sumi Ink, Gouache
Nibs:	Mitchell No 3
PRICE / NBS	£40

Please note that if your work is not properly framed, or if the fixings are incorrect, it may not be submitted to the exhibition.

Important: Please package each piece of your work securely, with clear labels for each to ensure they can be returned to you safely. If you are submitting more than one piece please provide a clearly labelled bag.

